

CABINET FORWARD WORK PLAN


1 FEBRUARY 2022 TO 31 MAY 2022

Published on 30 December 2021

Re-published on 13 January 2022 – to reflect updated Cabinet Responsibilities

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	<p>Leader of the Council and Cabinet Member responsible for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing</p> <p>Interim Cabinet Member responsible for Finance & Procurement, Commissioning and Commercialisation</p>
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Development Management, Strategic Planning and Climate Change
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband and Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
1 February 2022 - To be published on 31 December 2021						
1 Feb 2022 Wiltshire Council's Budget 2022/23	Key Decision Wiltshire Council's Budget 2022/23, including Financial Plan, Medium Term Financial Plan, Capital Strategy and Capital Programme, LGA 2003 S25 Report and Council Tax Setting	Cabinet Scrutiny (Financial Planning Task Group) Individual proposals may required further consultation		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Andy Brown, Neil Haddock, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk , neil.haddock@wiltshire.gov.uk , leanne.sykes@wiltshire.gov.uk , marie.taylor@wiltshire.gov.uk , lizzie.watkin@wiltshire.gov.uk Terence Herbert, Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Feb 2022 Treasury Management Strategy Statement 2022/23</p>	<p>Non-Key Treasury Management Strategy Statement 2022/23</p>	<p>None</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Andy Brown, Lizzie Watkin andy.brown@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>1 Feb 2022 Financial Year 2021/2022 - Quarter Three Revenue Budget Monitoring</p>	<p>Non-Key Financial Year 2021/2022 - Quarter Three Revenue Budget Monitoring</p>	<p>Scrutiny - Financial Planning Task Group</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Andy Brown, Neil Haddock, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, neil.haddock@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Feb 2022 Financial Year 2021/2022 - Quarter Three Capital Budget Monitoring</p>	<p>Non-Key Financial Year 2021/2022 - Quarter Three Capital Budget Monitoring</p>	<p>Scrutiny - Financial Planning Task Group</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Andy Brown, Leanne Sykes, Lizzie Watkin andy.brown@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>1 Feb 2022 Business Plan 2022 - 2032</p>	<p>Key Decision Following the Principles which were approved at September's Cabinet, the full Business Plan is now available.</p>	<p>To be confirmed.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Terence Herbert, Martin Nicholls terence.herbert@wiltshire.gov.uk, martin.nicholls@wiltshire.gov.uk</p> <p>Terence Herbert</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Feb 2022 School Capital Programme 2022 to 2025</p>	<p>Key Decision To provide an update on the Schools Capital Programme approved in 2021 and seek approval for new schemes to address the condition of maintained schools and expansion of mainstream schools.</p>	<p>The School Places Plan is subject to consultation with all stakeholders, including schools, the public and councillors. The School Places Plan is subject to consultation with all stakeholders, including schools, the public and councillors.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Clara Davies clara.davies@wiltshire.gov.uk</p> <p>Helean Hughes (Director - Education and Skills)</p>	<p>Open</p>
<p>1 Feb 2022 Adoption of the Green and Blue Infrastructure Strategy</p>	<p>Key Decision To note the consultation feedback on the draft Green and Blue Infrastructure Strategy, approve the final Wiltshire Green and Blue Infrastructure Strategy (2022-2030) and recommend it to Council for adoption as part of the council's policy framework.</p>	<p>Two stakeholder workshops and a public consultation on the full draft strategy</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Lynn Trigwell georgina.clampitt@wiltshire.gov.uk, Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 713472, Tel: 01225 718479</p> <p>Sam Fox (Corporate Director - Place)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Feb 2022 Climate Strategy and update on council's response to the climate emergency</p>	<p>Key Decision Final climate strategy for approval following extensive consultation in Sept-October 2021; six monthly progress update on tackling the climate emergency</p>	<p>Extensive public consultation on the climate strategy took place in Sept-October 2021</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Ariane Crampton, Louisa Haines ariane.crampton@wiltshire.gov.uk, Louisa.Haines@wiltshire.gov.uk Tel: 01225 718463, Sam Fox (Corporate Director - Place)</p>	<p>Open</p>
<p>1 Feb 2022 Admission Arrangements and Co-ordinated Scheme 2023/24</p>	<p>Non-Key To determined the admission arrangements and co-ordinated schemes following consultation. This is an annual statutory requirement which must be signed off by Cabinet by 28/02/2022</p>	<p>Consultation to take place for six weeks between 1/11/2021 and 31/01/2022.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010 Helean Hughes (Director - Education and Skills)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Mar 2022 Wiltshire's PHN Services future Commissioning Model</p>	<p>Key Decision To agree the preferred option for the tender of Children's Community Health Services (including Public Health Nursing Services).</p>	<p>Stakeholder events and surveys involved: service users (parents, children and young people) / CCG commissioners / partner agencies (LA, health, voluntary sector) interfacing 0-5 and 5-19 PHN services A series of stakeholder events and surveys have taken place with key partners and service users to inform the future PHNS. Key themes will be considered when appraising the options.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Sally Johnson sally.johnson@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning) , Kate Blackburn Kate.Blackburn@wiltshire.gov.uk</p>	<p>Part exempt</p>
<p>29 March 2022 - To be published on 25 February 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Mar 2022 Day opportunities transformation</p>	<p>Key Decision The current model of commissioning day opportunities for adults does not meet our corporate objectives of empowering people, supporting resilience and promoting independence.</p> <p>Currently, we spot-purchase most day opportunities - these arrangements lack service specifications and/or outcomes, and there is a lack of transparency around whether these services meet customers' needs and aspirations. Existing day opportunities offer limited choice and control for customers. The offer is usually buildings-based and provides a traditional menu of activities.</p> <p>This plan will set out how we will modernise our offer, and a proposed procurement route to achieve this.</p>	<p>Full list of consultees tbc Wiltshire Centre for Independent Living and Wiltshire Parent Carer Council have done significant work both before and during the pandemic in hearing from customers about what a good day looks like.</p> <p>The service specification for day opportunities will emphasise our wish to move away from buildings-based day services where people have to fill around services, towards those which are community-based, use existing assets in Wiltshire, and which fit around the unique needs and preferences of the customer.</p> <p>We will build on the co-production work carried out by Wiltshire CIL in 2019 and 2021, by doing further work with customers to feed their views directly into the service specification. Over time, we will work with customers and the market to encourage micro-enterprises (particularly those led by customers) to develop and join the open framework.</p> <p>We will also carry out</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Robert Holman</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Mar 2022 Home Care (Adults) Re-commissioning</p>	<p>Key Decision This report sets out a proposed approach to re-commissioning homecare provision within Wiltshire. The current contract arrangements for homecare (Help to Live at Home (HTLAH) Alliance) end on 31 October 2022.</p>	<p>Consultation is underway with internal and external partners and the home care market in the development of new service models. Engagement with the public will be completed through user group organisations.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Deborah Elliott, Jessica Mitchell deborah.elliott@wiltshire.gov.uk, jessica.mitchell@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>
<p>29 Mar 2022 Integrated Urgent Care (IUC) Contract Extension</p>	<p>Key Decision To provide main considerations and seek approval to extend the IUC contract and aligned services under the single contract across the Bath and North East Somerset, Swindon and Wiltshire Sustainability and Transformation Plan</p>	<p>Wiltshire Locality Commissioning Group (formerly JCB) will be consulted on the proposals at their meeting on the 27th November</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Melanie Nicolaou, Kai Muxlow</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Part exempt</p>
<p>26 April 2022 - To be published on 25 March 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>26 Apr 2022 Procurement of Wiltshire Domestic Abuse Support Services</p>	<p>Key Decision Current domestic abuse services expire March 2023; cabinet decision is required to enable the next steps to future procurement</p>	<p>Key discussions with CLT, Cabinet Member for Public Health, Directors for Public Health, Children's Services and Wholelife Pathway/DASS</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Hayley Mortimer hayley.mortimer@wiltshire.gov.uk</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>26 Apr 2022 Substance Misuse Recommissioning Report</p>	<p>Key Decision This paper outlines the current commissioning options available to Wiltshire Council, the lead commissioner of both young people and adult's substance misuse services, which are managed by Public Health and currently commissioned separately.</p>	<p>Key stakeholders including cabinet members, professionals and service users impacted by substance misuse will be consulted as part of the recommissioning process.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Kelly Fry kelly.fry@wiltshire.gov.uk Tel: 01225 776773</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>10 May 2022 - To be published on 8 April 2022</p>						
<p>*****</p>						